



# Privacy Awareness Week

26 AUGUST – 1 SEPTEMBER 2007

privacy is your business

**MAKE SURE YOU KNOW THE RULES**

## Collection of personal information

**IPP1 and HPP1** Collect only personal and health information that is necessary. Advise individuals of the purpose of collection and their access rights.

**IPP8 and HPP8** Give individuals the option of not identifying themselves when entering transactions with organisations, if that would be lawful and feasible.

**IPP10** limits collection of sensitive information like an individual's racial or ethnic origin, political views, religious beliefs, sexual preferences, membership of groups or criminal record.

The Information Privacy Principles (IPPs) in the *Information Privacy Act 2000* and the Health Privacy Principles (HPPs) in the *Health Records Act 2001* set out the way Victorian government organisations must handle personal and health information. The *Health Records Act* also covers the private sector.

For more information contact your organisation's Privacy Officer; Privacy Victoria on 1300 666 444 or [enquiries@privacy.vic.gov.au](mailto:enquiries@privacy.vic.gov.au); or the Office of the Health Services Commissioner on 1800 136 066 or [hsc@dhs.vic.gov.au](mailto:hsc@dhs.vic.gov.au).

Cartoon by Chris Slane [www.slane.co.nz](http://www.slane.co.nz)



Office of the  
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Commissioner