

24–30 AUGUST 2008

Privacy Awareness Week

International video competition How to Enter – Hong Kong Entrants

1. Make your video.
2. Copy it to DVD, and clearly label it with your name and school details.
3. Read the *Terms and Conditions*. By signing the entry form you are agreeing to the *Terms and Conditions*.
4. Complete your entry form and the release forms (see copyright clearance and permissions in *Terms and Conditions*).
5. Send the completed entry form and any necessary release forms with your DVD to:

Corporate Communications Division
Office of the Privacy Commissioner for Personal Data
Hong Kong 12/F
248 Queens Road East
Wanchai

Email: privacycompetition@pcpd.org.hk

Enclose a stamped self-addressed envelope if you want us to return your DVD.

Enquiries

privacycompetition@pcpd.org.hk

Some tips

- Choose your equipment carefully. Make sure that your video recorder can work with your DVD editing equipment.
- Learn a few features. You'll need to review how your recording device works. Find out how to start and stop recording, fast forward, rewind, playback and anything else you'll need to know.
- Decide what you want to make a video about. Form a basic idea about your video. Think about who, what and where you'll film.
- Write a short idea of what you want to accomplish.
- Write a script.
- Draw out a storyboard, showing the shots you plan to use.
- Shoot your footage.
- Don't forget that you can use pictures and still shots as well.
- Edit your video. Many cameras are able to edit in limited ways and some have special effects. Learn how to "cut" pieces of your footage together and put music or speech over your video.
- Don't forget to record voiceovers and other sounds as part of your regular footage.
- Remember your overall vision.

Privacy information

For information about privacy issues, legislation, news, and school resources try these following sources:

- New Zealand:
<http://www.privacy.org.nz>
www.netsafe.org.nz
- Hong Kong:
http://www.pco.org.hk/english/privacy_zone/privacyzone.html
- UK:
<http://www.ico.gov.uk/youth.aspx>
- France:
<http://www.cnil.fr/index.php?id=13>
- Victoria, Australia:
<http://www.privacy.vic.gov.au/dir100/priweb.nsf/content/851796A57CEA73FDCA2570F30081BD0A?OpenDocument>